



SENIOR ASSOCIATE, ACCOUNTING & FINANCE

Humphreys Capital is a real estate investment company that manages a diversified fund platform of income-producing properties and development partnerships. Our purpose is to steward our partners' entrusted resources for years to come.

We are excited about growing our team with professionals who exhibit exceptional technical acuity, brilliant interpersonal communication, and uncompromising integrity.

We are hiring a Senior Associate of Accounting & Finance to participate in the ongoing growth and development of our company.

DESCRIPTION

Your primary duty is to support the accounting and finance functions of our firm under the supervision of the Managing Director of Accounting and Finance, while coordinating the expertise and manpower of third-party service providers.

You have a passion for serving others, exhibit extraordinary attention to detail and sensitivity in all forms of communication, and appreciate the accountability of working within a close-knit, entrepreneurial environment.

RESPONSIBILITIES

- Coordination with third-party service providers including tax, audit, loan compliance, fund administration, and valuation
- Review of external financial statements for underlying assets and investor account statements
- Review of internal financial statements and reporting
- Research initiatives to optimize funds and underlying structures including REITs and taxable subsidiaries
- Special projects including calculation of earnings and profits and bridging underlying financials
- Supervision of the accounting staff including bookkeeping functions
- Supervise the maintenance and organization of digital archives
- Support budgeting, forecasting, and treasury management for the firm and its managed funds

QUALIFICATIONS

- CPA with 3-5 years in public accounting preferred
- Preferred experience with real estate, partnership accounting, REITs, and/or public company reporting

COMPENSATION

- Competitive salary based on qualifications
- Health, dental, and vision insurance; 401(k) with employer matching
- Cash bonuses and long-term incentive participation

APPLY

Please email your resume with a cover letter to info@humphreyscapital.com.

We will contact you if we believe your qualifications are a fit for the role. Thank you!